



**Dev Sangha Institute of Professional Studies & Educational Research (DIPSER)  
College of Education (For Women), Deoghar**

**Academic Committee Meeting**

**07/07/2021**

A meeting of Academic Committee, DIPSER was held on ~~05~~<sup>07</sup> July, 2021 at ~~02:30~~<sup>2:30</sup> p.m. The Committee was meet in the conference hall of the college at 2:30 P.M to discuss the following agenda:

**The agenda of the meeting is as follows:**

- Review of the last meeting
- Classes and routine of B.Ed. 2 Nd Semester
- Workshop on writing different types of Write- up
- Plan for FDP program
- M.Ed. Dissertation submission (session 2019-2021)
- Miscellaneous

The meeting was attended by

1. Dr.N.K.Sharma Principal
2. Dr. Babita Kumari, Associate Professor
3. Dr. Shanti Kumari, Associate Professor
4. Mr. Manoranjan Kumar, Assistant Professor and Coordinator, IQAC
5. Mr. Ranjan Rajak , Assistant Professor
6. Dr. Kalpana Kumari, Coordinator, Academic Committee

**Resolutions of the Meeting**

- The following resolutions were adopted in the meeting
- The meeting started under the chairmanship of the principal Dr.N.K.Sharma.
- The proceedings and resolutions of the last meeting were read and confirmed.
- It was resolved that for the collaborative task, Mr. Kumud Ranjan Jha in B.Ed and Mr. Subheshwar Jha in D.El.Ed. Should be assigned the task.

- The committee decided to give the responsibility to prepare Microteaching routine for B.Ed. allotted to Dr. Babita Kumari and Dr. Namita Kumari.
- According to teacher's feedback B.Ed. 1 st semester syllabus is completed. The committee decided to start B.Ed. semester II session 2020-2022 from 20/07/2021. Routine has been prepared for the B.Ed II nd semester.
- The Committee decided to workshop on writing skill must be conducted on 10/07/2021.
- It was resolved that In the FDP program, only 10 percent of the teachers will be able to go out at a time. If conducted by FDP MHRD and UGC.
- It was resolved that M.Ed. dissertation should be submitted by 30/07/2021.



**Coordinator**  
Academic Committee  
Dev Sangha Institute of Professional  
Studies & Educational Research (DIPSER)  
Bompas Town, Deoghar



**Principal**  
Dev Sangha Institute of Professional  
Studies & Educational Research,  
(DIPSER) Deoghar (Jh.)



**Dev Sangha Institute of Professional Studies & Educational Research (DIPSER)  
College of Education (For Women), Deoghar**

**Academic Committee Meeting**

**05/08/2021**

A meeting of the Academic Committee, DIPSER was held on 05th August 2021 at 02:30 p.m. The Committee was meet in the conference hall of the college at 2:30 P.M to discuss the following agenda:

The agenda of the meeting is as follows:

- Review of the last meeting
- Classes and routine of B.Ed. II<sup>nd</sup> Semester
- Workshop on writing different types of write-ups
- House test for B.Ed.and M.Ed.IV<sup>th</sup> semester
- M.Ed.Dissertation submission (session 2019-2021)
- Internal Assessment of B.Ed.IV<sup>th</sup> and M.Ed.IV<sup>th</sup> semester
- Miscellaneous

**The meeting was attended by**

1. Dr.N.K.Sharma ,Principal
2. Dr. Babita Kumari, Associate Professor, Member, Academic Committee
3. Dr. Shanti Kumari, Associate Professor, Member, Academic Committee
4. Mr. Manoranjan Kumar, Assistant Professor and Coordinator, IQAC
5. Mr. Ranjan Rajak , Assistant Professor, Member, Academic Committee
6. Dr. Kalpana Kumari, Coordinator, Academic Committee

**Resolutions of the Meeting**

The following resolutions were adopted in the meeting

The meeting started under the chairmanship of the principal Dr.N.K.Sharma.

- The proceedings and resolutions of the last meeting were read and confirmed.
- The committee decided to start B.Ed. semester II session 2020-2022 after the completion of admission. Routine has been prepared for the B.Ed.2<sup>nd</sup> semester.
- The Committee decided to a workshop on writing skills must be conducted in August.
- It was resolved that a house test will be conducted for the preparation of the university exam of B.Ed. and M.Ed. 4<sup>th</sup> semester.
- It was resolved that the internal assessment should be done based on the sessional test and project assigned to the students.

In miscellaneous, the following issues were discussed

- It was resolved that offline classes will be started as per the order of the state government and university. all protocols of covid 19 keeping this in mind, classes will be started.
- The committee decided to activate the lab, the requirements of the lab should be supplied.

  
Coordinator  
Academic Committee  
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Bompas Town, Deoghar

  
Principal  
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Studies & Educational Research,  
(DIPSER) Deoghar (Jh.)



**Dev Sangha Institute of Professional Studies & Educational Research (DIPSER)  
College of Education (For Women), Deoghar**

**Meeting of the Academic Committee (06/09/2021)**

The meeting of the academic committee ,DIPSER was held on 6th September 2021 at 12:30 p.m. The committee had meeting in the conference hall of the college at 12:30 p.m. to discuss the following agenda.

**The agenda of the meeting is as follows:**

- Review of the last meeting
- Classes and routine of b.Ed 2nd semester
- Workshop on writing different types of write-up
- Evaluation process of seasonal test
- M.Ed. dissertation submission
- Internal assessment of B.Ed 1st and M.Ed. 1st semester
- D.El.Ed. classes and examination online / offline
- Microteaching of B.Ed. 2020-22
- Miscellaneous

**The Meeting was attended by –**

1. Prof. (Dr.) N K Sharma, Principal
2. Dr. Babita Kumari, Associate Professor
3. Dr. Shanti Kumari, Associate Professor
4. Mr. Manoranjan Kumar, Assistant Professor and Coordinator, IQAC
5. Mr. Ranjan Rajak , Assistant Professor
5. Dr. Kalpana Kumari, Coordinator, Academic Committee

**Resolutions of the meeting**

The following resolutions were adopted in the meeting

- The meeting started under the chairmanship of the principal Dr.N.K.Sharma
- The proceedings and resolutions of the last meeting were read and confirmed.
- The committee decided to B.Ed. 2 nd semester Classes and will start from 15th September.
- The committee decided to the responsibility for all types of write ups should be given to Kamalendra and Vidhan.
- The hard copy of the examination paper will be submitted by 15th September.
- It was resolved that students will submit the hard copy of the dissertation by October 4 to check with their guide.
- It was resolved that D.El.Ed. Classes and Examination will be started offline from 28th September.
- It was resolved that the responsibility of routine preparation of micro teaching B.Ed session 2020-22 should be given to Mr. Ranjan Rajak and Ms. Aditi.

  
**Coordinator**  
**Academic Committee**  
Dev Sangha Institute of Professional  
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Bompas Town, Deoghar

  
7/9/2021  
**Principal**  
Dev Sangha Institute of Professional  
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(DIPSER) Deoghar (Jh.)



Dev Sangha Institute of Professional Studies & Educational Research (DIPSER)

College of Education (For Women), Deoghar

**Meeting of the Academic Committee (07/10/2021)**

The meeting of the academic committee which was scheduled for 04/10/ 2021 was postponed due to medical reasons. That very meeting is rescheduled for 07/10/2021. The committee had meeting in the Principal chamber of the college at 3:30 p.m. to discuss the following agenda.

The agenda of the meeting is as follows:

- D.El.Ed routine, syllabus distribution
- B.Ed. Routine
- Planning for lab activation
- Requirement of academic particulars
- M.Ed 4 sem practical exam
- Publication of Research Journal
- Professional Development of Faculty
- A Workshop: Research Article Writing
- Guest Lecture
- Seminar/ Paper Presentations/ Lectures on National/ Important Days
- Meeting of Student Self Government
- Replacement of Alumni Representative and Student Representative in IQAC
- Value Added Course

The Meeting was attended by –

- Dr. Babita Kumari, Associate Professor
- Dr. Shanti Kumari, Associate Professor
- Mr. Manoranjan Kumar, Assistant Professor and Coordinator, IQAC
- Mr. Ranjan Rajak , Assistant Professor
- Dr. Kalpana Kumari, Coordinator, Academic Committee

## Resolutions of the Meeting:

The following resolutions were adopted in the Meetings:

The meeting started under the chairmanship of Dr. Babita Kumari.

- The proceedings and resolutions of the last meeting were read and confirmed.
- It was resolved that Dr. Shanti Kumari will do routine preparation and syllabus distribution of D.El.Ed.
- It was resolved that the section wise routine of B.Ed. will be prepared and the classes will run according to the same.
- It was resolved that there will be lab work along with offline and method classes. The required requirements for lab activation should be fulfilled.
- It was resolved that Academic related requirements like student attendance register etc. will be mailed or will be given through requisition slip.
- The committee decided to For the practical examination of the M.Ed. 4th semester, a letter will be sent to the university and there will be other processes.
- The committee decided to 6 months in advance notice should be given to the publication of research journal as well as the selected topic should also be known to the faculty and this should be done by the research committee.
- The Committee recommended that 30% faculty members should be allowed at a time for professional development programmes.
- The IQAC coordinator suggests that A workshop should be organized for research article writing. For this a request will be sent to the mentor Prof.(Dr.) Taposh Ghoshal of DIPSER.
- The committee decided to Monthly guest lectures should be organized for the students which should be syllabus based.
- It was resolved that there here should be seminar/ paper presentation/ lectures on National /Important Dates the responsibility of planning and conducting this program should be given to Dr. Kamalendra Kumar and Dr. Pinki Kusum.
- It was resolved that the meeting of students' self-government is to be held in 3 months according to By-laws. Tentatively the meeting will be held on 27/10/2021.
- It was resolved that Keeping in view the decision of the meeting of Alumni, Ruby Sah M.Ed. session 2020-22 as Students Representative in IQAC and Sneha Rani as Alumni Representative has been approved.
- It was resolved that Value-added course will start from November, for this the approval for the faculty will have to be taken from the secretary sir.

  
8/10/2021  
Coordinator  
Academic Committee  
Dev Sangha Institute of Professional  
Studies & Educational Research (DIPSER)  
Bompas Town, Deoghar

  
8/10/2021  
Principal  
Dev Sangha Institute of Professional  
Studies & Educational Research,  
(DIPSER) Deoghar (Jh.)



**Dev Sangha Institute of Professional Studies & Educational Research (DIPSER)  
College of Education (For Women), Deoghar**

**Meeting of the Academic Committee  
(13/11/2021)**

The meeting of the academic committee, DIPSER held on 13<sup>th</sup> November 2021 at 3:30 p.m. The committee had meeting in the conference hall of the college to discuss the following agenda.

The agenda of the meeting is as follows:

- Commencement of Micro-teaching classes of B. Ed.
- Report submission of ISB 1
- Workshop on ISB 2
- Discuss criteria of selection of Guide for Dissertation
- Prepare structured feedback form for different Committee
- Distribution of syllabus M. Ed. 3<sup>rd</sup> semester
- Planning and Routine preparation for M. Ed. 3<sup>rd</sup> semester
- Internship ISB 2 during Micro-teaching for M.Ed.
- Preparation of Seminar proposal at college level

The Meeting was attended by –

Dr. Babita Kumari, Officiating principal  
Dr. Shanti Kumari, Associate Professor  
Mr. Manoranjan Kumar, Assistant Professor and Coordinator, IQAC  
Mr. Ranjan Rajak, Assistant Professor  
Dr. Kalpana Kumari, Coordinator, Academic Committee

**Resolutions of the Meeting**

The following resolutions were adopted in the Meetings:

The meeting started under the chairmanship of Dr. Babita Kumari.

- The proceedings and resolutions of the last meeting were read and confirmed.
- It was resolved that the classes for micro teaching of B.Ed. will be started from November 18.
- It was resolved that ISB 1 report will be submitted by 15<sup>th</sup> December and internal exam will be taken on 20<sup>th</sup> December.
- It was resolved that workshop on ISB 2 will be started from 5<sup>th</sup> January, 2022. It will be planned by Dr. Kalpana Kumari.
- It was resolved that allotment of guides for dissertation should be done keeping in mind the subject as well as the number of students will also be kept in mind.
- The committee had decided to Manoranjan Kumar will prepare structured feedback form for the different committee.
- It was resolved that Dr. Kalpana Kumari will do routine preparation and syllabus distribution of M. Ed. 3<sup>rd</sup> semester.
- It was resolved that internship ISB 2 during Microteaching for M.Ed. should be organized.
- It was resolved that preparation of Seminar proposal at college level the responsibility of planning and conducting this program should be given to Dr. Kamendra Kumar and



**Dev Sangha Institute of Professional Studies & Educational Research (DIPSER)  
College of Education (For Women), Deoghar  
Meeting of the Academic Committee**

**(04/12/2021)**

The meeting of Academic committee held on 06 December 2021 at 2:15 p.m. The committee had meeting in the conference hall of the college to discuss the following agenda.

The agenda of the meeting is as follows:

- Review of the last meeting
- M.Ed. 3<sup>rd</sup> semester Routine
- Practice of teaching D.El.Ed.
- Portfolio of students
- Action plan for the UGC listed Activity

The Meeting was attended by-

Dr. Shanti Kumari, Associate Professor (Principal In- Charge)

Mr. Manoranjan Kumar, Assistant Professor and Coordinator, IQAC

Mr. Ranjan Rajak , Assistant Professor

Dr. Kalpana Kumari, Coordinator, Academic Committee

**Resolutions of the Meeting**

The following resolutions were adopted in the Meetings:

- The meeting started under the chairmanship of Dr.Shanti kumari.
- The proceedings and resolutions of the last meeting were read and confirmed.
- It was resolved that the classes of M.Ed.3rd semester will be started from January 3 rd.
- It was resolved that for the Practice Teaching of Program Dr. Shanti Kumari and Dr. Babita Kumari officiating principal will send a letter to D.E.O, Deoghar.
- The Committee decided to the responsibility for preparation of portfolio of students should be given to Mrs.Sangita kumari, Mr.Subheswar Jha, Mrs.Soli kumari.
- The committee decided to Dr.Amit Bhattacharyya will prepare the Action plan for the UGC listed Activity

(Activities list of EBSB.)

  
6/12/2021

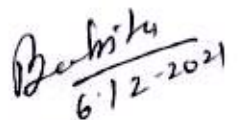
Coordinator

Academic Committee.

**Coordinator**

**Academic Committee**

**Dev Sangha Institute of Professional  
Studies & Educational Research (DIPSER)  
Bompas Town, Deoghar**

  
6/12-2021

Principal

**Principal**

**Dev Sangha Institute of Professional  
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**Dev Sangha Institute of Professional Studies & Educational Research (DIPSER)**  
**College of Education (For Women), Deoghar**

**Meeting of the Academic Committee**

**(04/01/2022)**

The meeting of Academic committee held on 04 January 2022 at 2:15 p.m. The committee had meeting in the conference hall of the college to discuss the following agenda.

The agenda of the meeting is as follows:

- Review of the last meeting
- Online platform
- Wi-Fi connection

**The Meeting was attended by-**


- Dr. Babita Kumari, Associate Professor ( Officiating Principal )
- Dr. Shanti Kumari , Associate Professor
- Mr. Manoranjan Kumar, Assistant Professor and Coordinator, IQAC
- Mr. Ranjan Rajak , Assistant Professor
- Dr. Kalpana Kumari, Coordinator, Academic Committee

**Resolutions of the Meeting**

The following resolutions were adopted in the Meetings:

- The meeting started under the chairmanship of Dr. Babita Kumari.
- The proceedings and resolutions of the last meeting were read and confirmed.
- The meeting of the Academic Committee was kept casual as the classes would be postponed offline as per the orders of the government of Jharkhand.
- In this context, the Committee has decided that online classes will run as per routine.
- The committee decided to the Practicum classes will be taken through recorded video.
- It was resolved that Assignments will be given in library period. Preparation for cultural program will be done in Musik's class.

  
Coordinator 6/01/2022  
Academic committee  
Coordinator  
Dev Sangha Institute of Professional  
Studies & Educational Research (DIPSER)  
Bompa Town, Deoghar

  
Principal 6/01/2022  
Principal  
Dev Sangha Institute of Professional  
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**Dev Sangha Institute of Professional Studies & Educational Research (DIPSER)  
College of Education (For Women), Deoghar**

**Meeting of the Academic Committee**

(04/02/2022)

The meeting of Academic committee held on 04 February 2022 at 2:15 PM. The committee had meeting in the conference hall of the college to discuss the following agenda.

**Agenda of the meeting**

- Inaugural program of B.Ed. Session 2021-2023
- Orientation of B.Ed. Session 2021-2023
- Offline classes for all courses
- Routine of B.Ed. 1<sup>st</sup> semester
- In-house curriculum planning for session 2021-2023
- Miscellaneous

The Meeting was attended by –

Dr. Babita Kumari, Officiating principal

Dr. Shanti Kumari, Associate Professor

Mr. Manoranjan Kumar, Assistant Professor and Coordinator, IQAC

Mr. Ranjan Rajak, Assistant Professor

Dr. Kalpana Kumari, Coordinator, Academic Committee

**Resolutions of the Meeting**

The following resolutions were adopted in the Meetings:

The meeting started under the chairmanship of Dr. Babitakumari.

- The proceedings and resolutions of the last meeting were read and confirmed.

- The committee decided to start B.Ed. inaugural and orientation program session 2021-2023 from 07/02/2022
- It was resolved that classes of all courses will be started offline from 08/02/2022 as per the orders of the government of Jharkhand.
- The committee decided to start B.Ed. 1<sup>st</sup> semester session 2021-2023 after the completion admission. Routine has been prepared for the B.Ed. 1<sup>st</sup> semester.
- It was resolved that In-House curriculum planning should be based on respective subjects in which faculty members specialize in it.

In miscellaneous, the following issues were discussed

- Work load of teacher should be identified (involvement in other work)
- Wi-Fi is not working properly

  
**Coordinator**  
**Academic Committee**  
**Dev Sangha Institute of Professional**  
**Studies & Educational Research (DIPSER)**  
**Bompas Town, Deoghar**



**Dev Sangha Institute of Professional Studies & Educational Research (DIPSER)  
College of Education (For Women), Deoghar**

**Meeting of the Academic Committee**

**(07/03/2022)**

The meeting of Academic committee held on 07 march 2022 at 3:30PM. The committee had meeting in the principal chamber of the college to discuss the following agenda.

**Agenda of the meeting**

- Inaugural program of M.Ed. Session 2021-2023
- Orientation of M.Ed. Session 2021-2023
- Routine of M.Ed. 1<sup>st</sup> semester
- In-house curriculum planning for session 2021-2023
- M.Ed.3<sup>rd</sup> semester internship program
- Duty roster for POT
- Sessional Test 3<sup>rd</sup> semester
- Portfolio of students
- Miscellaneous

The Meeting was attended by –

Dr. Babita Kumari, Officiating principal

Dr. Shanti Kumari, Associate Professor

Mr. Manoranjan Kumar, Assistant Professor and Coordinator, IQAC

Mr. Ranjan Rajak, Assistant Professor

Dr. Kalpana Kumari, Coordinator, Academic Committee

**Resolutions of the Meeting**

The following resolutions were adopted in the Meetings:

The meeting started under the chairmanship of Dr.Babita Kumari.

- The proceedings and resolutions of the last meeting were read and confirmed.
- The committee decided to start M.Ed. inaugural and orientation program session 2021-2023 from 12/03/2022.

- The committee decided that Routine has been prepared for the M.Ed. 1<sup>st</sup> semester.
- It was resolved that In-House curriculum planning should be based on respective subjects in which faculty members specialize in it. A Meeting will be organized on 09/03/2022.
- It was resolved that M.Ed.3rd semester internship program will be conducted after Holi vacation.
- It was resolved that duty roster for POT Prepare after Holi vacation.
- It was resolved that sessional test will be started from month of April.
- Mr. ShubheswarJha will submit student's portfolio after two days.



**Coordinator**  
**Academic Committee**  
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**Studies & Educational Research (DIPSER)**  
**Bompas Town, Deoghar**



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**Meeting of Mid-course review**

**(09/03/2022)**

The meeting of Academic committee held on 09<sup>th</sup> March 2022, at 02:30 PM. on In-house Curriculum Planning for the year 2022-2023 at Activity Hall of the college to discuss the following agenda.

**Agenda of the meeting**

- Academic activities
- C I A
- Cultural activities
- Mentor mentee meeting

**The Meeting was attended by –**

Dr. Babita Kumari, Officiating principal  
Dr. Shanti Kumari, Associate Professor, Coordinator D.El.Ed.  
Mr. Manoranjan Kumar, Assistant Professor and Coordinator, IQAC  
Mrs. Jolly Sinha, Assistant Professor  
Mr. Kumud Ranjan Jha, Assistant Professor  
Mr. Subheswar Jha, Assistant Professor  
Mr. Manoj Kumar, Assistant Professor  
Dr. Namita Kumari, Assistant Professor  
Dr. Kamendra Kumar, Assistant Professor  
Dr. Amit Bhattacharya, Assistant Professor  
Mrs. Shampa Roy, Assistant Professor  
Mrs. Bablee Singh, Craft Instructor  
Mrs. Anju Pandit, Assistant Professor  
Dr. Kartik Pal, Assistant Professor  
Mrs. Bandana Kumari, Assistant Professor  
Mrs. Jaya Banerjee, Craft Instructor  
Mrs. Sneha Rani, Assistant Professor  
Mr. Bikash Kumar, Assistant Professor  
Ms. Aaditi Karba, Assistant Professor  
Mrs. Archana Kumari, Assistant Professor  
Mrs. Sangita Kumari, Assistant Professor  
Mrs. Sandhya Kumari Jha, Assistant Professor  
Mr. Ranjan Rajak, Assistant Professor  
Mr. Nirupam Mallick, IT-Executive  
Dr. Kalpana Kumari, Coordinator, Academic Committee

## Resolutions of the Meeting

The following resolutions were adopted in the Meetings:

The meeting started under the chairmanship of Dr. Babitakumari.

A meeting was held in activity hall dated on 09<sup>th</sup> March 2022 in which following points had been discussed:

- First All the methods and consequent subjects if they have any project practical work or assignment the teachers have the duty to organize it will and make sure that all the project work or assignment if mentioned there in syllabus should be finished at per syllabus or given time period. The teachers related to method paper and subject will have the responsibility to discuss with their students and do it well for B.Ed. as well as D. El. Ed students.
- The criteria for CIA were decided and discussed with all the teachers so that the evaluation of individual, group assignment, project, or student portfolio will be done accordingly.
- There should be proper arrangement of special class within the routine every day for practicing the different cultural activity so that they inculcate these values in proper manner.
- The mentor mentee relationship should be made interactive or there should be a offline meeting in every month for better guidance or relationship so that they can strengthen their relationship with their student.
- During the meeting the different norms were discussed so that every teacher revises these norms and act accordingly



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**Studies & Educational Research (DIPSER)**  
**Bompa Town, Deoghar**



**Dev Sangha Institute of Professional Studies & Educational Research (DIPSER)  
College of Education (For Women), Deoghar**

**Meeting of the Academic Committee**

**(05/04/2022)**

The meeting of Academic committee held on 05 April 2022 at 2:15 PM. The committee had meeting in the conference hall of the college to discuss the following agenda.

**Agenda of the meeting**

- Review of last meeting
- Synopsis Presentation and Evaluation procedure of M.Ed. 3<sup>rd</sup> Semester Paper XX A/B (Paper XVIII)
- Commencement of 4<sup>th</sup> semester Classes of M.Ed.
- 10 classes in the TEI taken by M.Ed.3<sup>rd</sup> semester
- Routine of M.Ed. and B.Ed. 4<sup>th</sup> semester
- Program by AISHE, UGC, Govt. of India
- Writing reflective Journals (B.Ed.)
- Mass awareness of Social Evils and taboos
- C.I.A
- Miscellaneous

The Meeting was attended by –

Dr. Shanti Kumari, Associate Professor, principal in charge

Mr. Kumud Ranjan Jha., Assistant Professor and Joint Coordinator, IQAC

Mr. Ranjan Rajak, Assistant Professor

Dr. Kalpana Kumari, Coordinator, Academic Committee

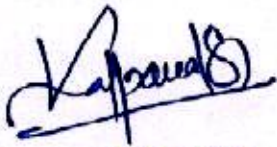
**Resolutions of the Meeting**

The following resolutions were adopted in the Meetings:

The meeting started under the chairmanship of Dr. Shanti Kumari.

- The proceedings and resolutions of the last meeting were read and confirmed.
- It was resolved that synopsis presentation of M.Ed. students' session 2020-2022 will be organized in tentatively 1<sup>st</sup> week of May.
- It was resolved that classes of M.Ed. 4<sup>th</sup> semester will be started from last week of April.
- It was resolved that the students of M.Ed. 3<sup>rd</sup> semester will take 10 classes in B.Ed. 1<sup>st</sup> semester session 2021-2023.

- It has been resolved that class for two courses -B.Ed.4<sup>th</sup> and M.Ed.4<sup>th</sup> semester routine has been prepared.
- It was resolved that the it is mandatory to organize the program which comes from the recommendations of AISHE, UGC, Govt. of India.
- It was resolved that two programs (Writing reflective Journals (B.Ed.) & Mass awareness of Social Evils and taboos) of B.Ed. will be done at the time of POT. Mr. Ranjan Rajak will get this program done.
- It was resolved that C.I.A prepared by Mr. Manoranjan Kumar.
- The meeting ended with a vote of thanks to Respected Principal, DIPSER, and all Members.



**Coordinator**  
**Academic Committee**  
**Dev Sangha Institute of Professional**  
**Studies & Educational Research (DIPSER)**  
**Bompas Town, Deoghar**



# **Dev Sangha Institute of Professional Studies & Educational Research**

(A Unit of Dev Sangha Seva Pratishthan)

P.O. Dev Sangha, Bompas Town, Distt.: Deoghar, Jharkhand, PIN 814114

NCTE Recognised \* UGC Recognised \* SKMU Affiliated \* JAC Affiliated (JAC) \* NAAC Accredited

## **Meeting of the Academic Committee**

(05/05/2022)

The meeting of Academic committee held on 05<sup>th</sup> may 2022 at 3:00 PM. The committee had meeting in the conference hall of the college to discuss the following agenda.

### **Agenda of the meeting**

- Review of the Minutes of the Last Meeting
- Status of Admissions
- Workshop on preparation of Research tools
- Faculty Development Plan
- Formation of Self Government for the year 2022-2023
- Filling- up of Examination Form for M.Ed. 3<sup>rd</sup> and B.Ed.3<sup>rd</sup> Semester
- Any other Issue with the permission of the chair

### **The Meeting was attended by**

Dr. Babita Kumari, Officiating principal

Dr. Shanti Kumari, Associate Professor

Mr. Manoranjan Kumar, Assistant Professor and Coordinator, IQAC

Mr. Ranjan Rajak, Assistant Professor

Dr. Bairagi Patra, Professor (Special invitee)

Dr. Kalpana Kumari, Coordinator, Academic Committee

### **Resolutions of the Meeting**

The following resolutions were adopted in the Meetings:

The meeting started under the chairmanship of Dr. Babita Kumari.

The proceedings and resolutions of the last meeting were read and confirmed.

- It was resolved that synopsis presentation of M.Ed. students session 2020-2022 will be organized in 17/05/2022
- It was resolved that a special class on Writing reflective Journals for B.Ed. 3<sup>rd</sup> semester is scheduled on 09/05/2022. It is to be taken by Dr. Bairagi Patra.
- It was resolved that C.I.A prepared by Mr. Manoranjan Kumar and submitted by 15/05/2022.
- It was resolved that portfolio of students prepared by Mrs.Soli Kumari and submitted by 09/05/2022.
- It was resolved that Workshop on preparation of Research tools M.Ed. students session 2020-2022 will be organized in tentatively 3<sup>rd</sup> week of June.
- It was resolved that topics for Faculty Development will be prepared and organized. Bairagi Patra suggested that FDP should be organized in vacation.
- It was resolved that Formation of Self Government for the year 2022-2023 conducted by Dr. Kalpana Kumari.
- It was resolved that after Filling- up of Examination Form for M.Ed. 3<sup>rd</sup> and B.Ed.3<sup>rd</sup> Semester hard copy of form collected by office.
- It was resolved that all projects and practical file of M.Ed. 3<sup>rd</sup> and B.Ed.3<sup>rd</sup> Semester will be submitted by 18/05/2022. Notice will be circulated by Academic Committee.
- As there was no other issue to discuss. The meeting ended with the vote of thanks by Coordinator, Academic committee.

  
**Coordinator**  
**Academic Committee**  
**Dev Sangha Institute of Professional**  
**Studies & Educational Research (DIPSER)**  
**Bompas Town, Daoghar**



**Dev Sangha Institute of Professional Studies & Educational Research (DIPSER)**  
**College of Education (For Women), Deoghar**  
**Meeting of the Academic Committee**

(06/12/2021)

The meeting of Academic committee held on 06 December 2021 at 2:15 p.m. The committee had meeting in the conference hall of the college to discuss the following agenda.

The agenda of the meeting is as follows:

- Review of the last meeting
- M.Ed. 3<sup>rd</sup> semester Routine
- Practice of teaching D.El.Ed.
- Portfolio of students
- Action plan for the UGC listed Activity

The Meeting was attended by-

Dr. Shanti Kumari, Associate Professor (Principal In- Charge)

Mr. Manoranjan Kumar, Assistant Professor and Coordinator, IQAC

Mr. Ranjan Rajak, Assistant Professor

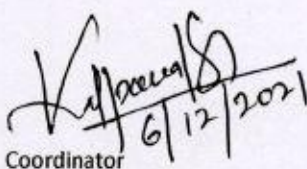
Dr. Kalpana Kumari, Coordinator, Academic Committee

**Resolutions of the Meeting**

The following resolutions were adopted in the Meetings:

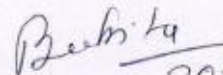
- The meeting started under the chairmanship of Dr. Shanti Kumari.
- The proceedings and resolutions of the last meeting were read and confirmed.
- It was resolved that the classes of M.Ed. 3<sup>rd</sup> semester will be started from January 3<sup>rd</sup>.
- It was resolved that for the Practice Teaching of Program Dr. Shanti Kumari and Dr. Babita Kumari officiating principal will send a letter to D.E.O, Deoghar.
- The Committee decided to the responsibility for preparation of portfolio of students should be given to Mrs. Sangita Kumari, Mr. Subheswar Jha, Mrs. Soli Kumari.
- The committee decided to Dr. Amit Bhattacharyya will prepare the Action plan for the UGC listed Activity

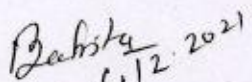
(Activities list of EBSB.)

  
6/12/2021

Coordinator  
Academic Committee.  
Coordinator

Academic Committee  
Dev Sangha Institute of Professional  
Studies & Educational Research (DIPSER)  
Bompa Town, Deoghar

  
20.01.2022  
Principal  
Dev Sangha Institute of Professional  
Studies & Educational Research,  
(DIPSER) Deoghar (Jh.)

  
6.12.2021  
Principal  
Dev Sangha Institute of Professional  
Studies & Educational Research,  
(DIPSER) Deoghar (Jh.)



**Dev Sangha Institute of Professional Studies & Educational Research (DIPSER)  
College of Education (For Women), Deoghar**

**Meeting of the Academic Committee  
(13/11/2021)**

The meeting of the academic committee, DIPSER held on 13<sup>th</sup> November 2021 at 3:30 p.m. The committee had meeting in the conference hall of the college to discuss the following agenda.

The agenda of the meeting is as follows:

- Commencement of Micro-teaching classes of B. Ed.
- Report submission of ISB 1
- Workshop on ISB 2
- Discuss criteria of selection of Guide for Dissertation
- Prepare structured feedback form for different Committee
- Distribution of syllabus M. Ed. 3<sup>rd</sup> semester
- Planning and Routine preparation for M. Ed. 3<sup>rd</sup> semester
- Internship ISB 2 during Micro-teaching for M.Ed.
- Preparation of Seminar proposal at college level

The Meeting was attended by –

Dr. Babita Kumari, Officiating principal  
Dr. Shanti Kumari, Associate Professor  
Mr. Manoranjan Kumar, Assistant Professor and Coordinator, IQAC  
Mr. Ranjan Rajak, Assistant Professor  
Dr. Kalpana Kumari, Coordinator, Academic Committee

**Resolutions of the Meeting**

The following resolutions were adopted in the Meetings:

The meeting started under the chairmanship of Dr. Babita Kumari.

- The proceedings and resolutions of the last meeting were read and confirmed.
- It was resolved that the classes for micro teaching of B.Ed. will be started from November 18.
- It was resolved that ISB 1 report will be submitted by 15<sup>th</sup> December and internal exam will be taken on 20<sup>th</sup> December.
- It was resolved that workshop on ISB 2 will be started from 5<sup>th</sup> January, 2022. It will be planned by Dr. Kalpana Kumari.
- It was resolved that allotment of guides for dissertation should be done keeping in mind the subject as well as the number of students will also be kept in mind.
- The committee had decided to Manoranjan Kumar will prepare structured feedback form for the different committee.
- It was resolved that Dr. Kalpana Kumari will do routine preparation and syllabus distribution of M. Ed. 3<sup>rd</sup> semester.
- It was resolved that internship ISB 2 during Microteaching for M.Ed. should be organized.
- It was resolved that preparation of Seminar proposal at college level the responsibility of planning and conducting this program should be given to Dr. Kamendra Kumar and Dr. Namita Kumari.

*Babita*  
20.01.2022

**Principal**  
Dev Sangha Institute of Professional  
Studies & Educational Research  
(DIPSER) Deoghar (Jh.)



Dev Sangha Institute of Professional Studies & Educational Research (DIPSER)

College of Education (For Women), Deoghar

**Meeting of the Academic Committee (07/10/2021)**

The meeting of the academic committee which was scheduled for 04/10/ 2021 was postponed due to medical reasons. That very meeting is rescheduled for 07/10/2021. The committee had meeting in the Principal chamber of the college at 3:30 p.m. to discuss the following agenda.

The agenda of the meeting is as follows:

- D.El.Ed routine, syllabus distribution
- B.Ed. Routine
- Planning for lab activation
- Requirement of academic particulars
- M.Ed 4 sem practical exam
- Publication of Research Journal

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- Professional Development of Faculty
- A Workshop: Research Article Writing
- Guest Lecture
- Seminar/ Paper Presentations/ Lectures on National/ Important Days
- Meeting of Student Self Government
- Replacement of Alumni Representative and Student Representative in IQAC
- Value Added Course

The Meeting was attended by –

- Dr. Babita Kumari, Associate Professor
- Dr. Shanti Kumari, Associate Professor
- Mr. Manoranjan Kumar, Assistant Professor and Coordinator, IQAC
- Mr. Ranjan Rajak, Assistant Professor
- Dr. Kalpana Kumari, Coordinator, Academic Committee

*Babita*  
20.01.2022  
Principal

Dev Sangha Institute of Professional  
Studies & Educational Research.  
(DIPSER) Deoghar (Jh.)

### Resolutions of the Meeting:

The following resolutions were adopted in the Meetings:

The meeting started under the chairmanship of Dr. Babita Kumari.

- The proceedings and resolutions of the last meeting were read and confirmed.
- It was resolved that Dr. Shanti Kumari will do routine preparation and syllabus distribution of D.El.Ed.
- It was resolved that the section wise routine of B.Ed. will be prepared and the classes will run according to the same.
- It was resolved that there will be lab work along with offline and method classes. The required requirements for lab activation should be fulfilled.
- It was resolved that Academic related requirements like student attendance register etc. will be mailed or will be given through requisition slip.
- The committee decided to For the practical examination of the M.Ed. 4th semester, a letter will be sent to the university and there will be other processes.
- The committee decided to 6 months in advance notice should be given to the publication of research journal as well as the selected topic should also be known to the faculty and this should be done by the research committee.

- 
- The Committee recommended that 30% faculty members should be allowed at a time for professional development programmes.
  - The IQAC coordinator suggests that A workshop should be organized for research article writing. For this a request will be sent to the mentor Prof.(Dr.) Taposh Ghoshal of DIPSER.
  - The committee decided to Monthly guest lectures should be organized for the students which should be syllabus based.
  - It was resolved that there here should be seminar/ paper presentation/ lectures on National /Important Dates the responsibility of planning and conducting this program should be given to Dr. Kamalendra Kumar and Dr. Pinki Kusum.
  - It was resolved that the meeting of students' self-government is to be held in 3 months according to By-laws. Tentatively the meeting will be held on 27/10/2021.
  - It was resolved that Keeping in view the decision of the meeting of Alumni, Ruby Sah M.Ed. session 2020-22 as Students Representative in IQAC and Sneha Rani as Alumni Representative has been approved.
  - It was resolved that Value-added course will start from November, for this the approval for the faculty will have to be taken from the secretary sir.

*Babita*  
20.10.2021  
Principal

Dev Sangha Institute of Professional  
Studies & Educational Research,  
(DIPSER) Deoghar (Jh.)

*K. P. Singh*  
20/10/2021  
Coordinator  
Academic Committee  
Dev Sangha Institute of Professional  
Studies & Educational Research (DIPSER)  
Pompas Town, Deoghar

*Babita*  
8/10/2021  
Principal  
Dev Sangha Institute of Professional  
Studies & Educational Research,  
(DIPSER) Deoghar (Jh.)



**Dev Sangha Institute of Professional Studies & Educational Research (DIPSER)  
College of Education (For Women), Deoghar**

**Meeting of the Academic Committee (06/09/2021)**

The meeting of the academic committee ,DIPSER was held on 6th September 2021 at 12:30 p.m. The committee had meeting in the conference hall of the college at 12:30 p.m. to discuss the following agenda.

**The agenda of the meeting is as follows:**

- 
- Review of the last meeting
  - Classes and routine of b.Ed 2nd semester
  - Workshop on writing different types of write-up
  - Evaluation process of seasonal test
  - M.Ed. dissertation submission
  - Internal assessment of B.Ed 1st and M.Ed. 1st semester
  - D.El.Ed. classes and examination online / offline
  - Microteaching of B.Ed. 2020-22
  - Miscellaneous

*Babita*  
20.01.2022

**Principal**  
Dev Sangha Institute of Professional  
Studies & Educational Research,  
(DIPSER) Deoghar (Jh.)

**The Meeting was attended by –**

1. Prof. (Dr.) N K Sharma, Principal
2. Dr. Babita Kumari, Associate Professor
3. Dr. Shanti Kumari, Associate Professor
4. Mr. Manoranjan Kumar, Assistant Professor and Coordinator, IQAC
5. Mr. Ranjan Rajak , Assistant Professor
5. Dr. Kalpana Kumari, Coordinator, Academic Committee

**Resolutions of the meeting**

The following resolutions were adopted in the meeting

- The meeting started under the chairmanship of the principal Dr.N.K.Sharma
- The proceedings and resolutions of the last meeting were read and confirmed.
- The committee decided to B.Ed. 2 nd semester Classes and will start from 15th September.
- The committee decided to the responsibility for all types of write ups should be given to Kamalendra and Vidhan.
- The hard copy of the examination paper will be submitted by 15th September.
- It was resolved that students will submit the hard copy of the dissertation by October 4 to check with their guide.
- It was resolved that D.El.Ed. Classes and Examination will be started offline from 28th September.
- It was resolved that the responsibility of routine preparation of micro teaching B.Ed session 2020-22 should be given to Mr. Ranjan Rajak and Ms. Aditi.

*Babita*  
20.07.2022

**Principal**  
Dev Sangha Institute of Professional  
Studies & Educational Research,  
(DIPSER) Deoghar (Jh.)

*Kalpana*  
**Coordinator**  
Academic Committee  
Dev Sangha Institute of Professional  
Studies & Educational Research (DIPSER)  
Bompas Town, Deoghar

*Babita*  
7/9/2021  
**Principal**  
Dev Sangha Institute of Professional  
Studies & Educational Research,  
(DIPSER) Deoghar (Jh.)



**Dev Sangha Institute of Professional Studies & Educational Research (DIPSER)  
College of Education (For Women), Deoghar**

**Academic Committee Meeting**

**05/08/2021**

A meeting of the Academic Committee, DIPSER was held on 05th August 2021 at 02:30 p.m. The Committee was meet in the conference hall of the college at 2:30 P.M to discuss the following agenda:

The agenda of the meeting is as follows:

- Review of the last meeting
- Classes and routine of B.Ed. II<sup>nd</sup> Semester
- Workshop on writing different types of write-ups
- House test for B.Ed.and M.Ed.IV<sup>th</sup> semester
- M.Ed.Dissertation submission (session 2019-2021)
- Internal Assessment of B.Ed.IV<sup>th</sup> and M.Ed.IV<sup>th</sup> semester
- Miscellaneous

**The meeting was attended by**

1. Dr.N.K.Sharma ,Principal
2. Dr. Bābita Kumari, Associate Professor, Member, Academic Committee
3. Dr. Shanti Kumari, Associate Professor, Member, Academic Committee
4. Mr. Manoranjan Kumar, Assistant Professor and Coordinator, IQAC
5. Mr. Ranjan Rajak , Assistant Professor, Member, Academic Committee
6. Dr. Kalpana Kumari, Coordinator, Academic Committee

**Resolutions of the Meeting**

The following resolutions were adopted in the meeting

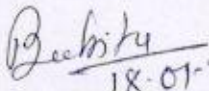
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18.01.2022  
Principal  
Dev Sangha Institute of Professional  
Studies & Educational Research,  
(DIPSER) Deoghar (Jh.)


The meeting started under the chairmanship of the principal Dr.N.K.Sharma.

- The proceedings and resolutions of the last meeting were read and confirmed.
- The committee decided to start B.Ed. semester II session 2020-2022 after the completion of admission. Routine has been prepared for the B.Ed.2<sup>nd</sup> semester.
- The Committee decided to a workshop on writing skills must be conducted in August.
- It was resolved that a house test will be conducted for the preparation of the university exam of B.Ed. and M.Ed. 4<sup>th</sup> semester.
- It was resolved that the internal assessment should be done based on the sessional test and project assigned to the students.

In miscellaneous, the following issues were discussed

- It was resolved that offline classes will be started as per the order of the state government and university. all protocols of covid 19 keeping this in mind, classes will be started.
- The committee decided to activate the lab, the requirements of the lab should be supplied.

  
18-07-2022  
**Principal**  
Dev Sangha Institute of Professional  
Studies & Educational Research,  
(DIPSER) Deoghar (Jh.)

  
**Principal**  
Dev Sangha Institute of Professional  
Studies & Educational Research,  
(DIPSER) Deoghar (Jh.)



**Dev Sangha Institute of Professional Studies & Educational Research (DIPSER)  
College of Education (For Women), Deoghar**

**Academic Committee Meeting**

**05/07/2021**

A meeting of Academic Committee, DIPSER was held on 05<sup>th</sup> July, 2021 at 02:30 p.m. The Committee was meet in the conference hall of the college at 2:30 P.M to discuss the following agenda:

**The agenda of the meeting is as follows:**

- Review of the last meeting
- Classes and routine of B.Ed. 2<sup>nd</sup> Semester
- Workshop on writing different types of Write- up
- Plan for FDP program
- M.Ed. Dissertation submission (session 2019-2021)
- Miscellaneous

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The meeting was attended by

1. Dr.N.K.Sharma Principal
2. Dr. Babita Kumari, Associate Professor
3. Dr. Shanti Kumari, Associate Professor
4. Mr. Manoranjan Kumar, Assistant Professor and Coordinator, IQAC
5. Mr. Ranjan Rajak , Assistant Professor
6. Dr. Kalpana Kumari, Coordinator, Academic Committee

**Resolutions of the Meeting**

- The following resolutions were adopted in the meeting
- The meeting started under the chairmanship of the principal Dr.N.K.Sharma.
- The proceedings and resolutions of the last meeting were read and confirmed.
- It was resolved that for the collaborative task, Mr. Kumud Ranjan Jha in B.Ed and Mr. Subheshwar Jha in D.El.Ed. Should be assigned the task.

*Babita*  
18.07.2022  
Principal  
Dev Sangha Institute of Professional  
STUDIES & Educational Research.  
(DIPSER) Deoghar (Jh.)

- The committee decided to give the responsibility to prepare Microteaching routine for B.Ed. allotted to Dr. Babita kumari and Dr. Namita Kumari.
- According to teacher's feedback B.Ed. 1 st semester syllabus is completed. The committee decided to start B.Ed. semester II session 2020-2022 from 20/07/2021. Routine has been prepared for the B.Ed II nd semester.
- The Committee decided to workshop on writing skill must be conducted on 10/07/2021.
- It was resolved that In the FDP program, only 10 percent of the teachers will be able to go out at a time. If conducted by FDP MHRD and UGC.
- It was resolved that M.Ed. dissertation should be submitted by 30/07/2021.

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*Beebity*  
18-07-2022  
Principal  
Dev Sangha Institute of Professional  
Studies & Educational Research,  
(DIPSER) Deoghar (Jh.)

*[Signature]*  
Principal  
Dev Sangha Institute of Professional  
Studies & Educational Research,  
(DIPSER) Deoghar (Jh.)



**Dev Sangha Institute of Professional Studies & Educational Research (DIPSER)  
College of Education (For Women), Deoghar**

**Academic committee meeting**

**(12/06/2021)**

The meeting of the Academic Committee was scheduled to be held on 09/06/2021, was rescheduled on 12/06/2021 because of unavoidable reasons. The committee will meet in the conference hall of the college at 02:30 PM to discuss the following agenda:

**The agenda of the meeting is as follows:**

- Review of the last meeting
- Sent-Up for B.Ed.4<sup>th</sup> and M.Ed.4<sup>th</sup> Semester
- The collaborative task for students of B.Ed. and D.El.Ed.
- Format of Dissertation
- The routine of B.Ed. 2<sup>nd</sup> semester and M.Ed.2<sup>nd</sup> semester
- In-house curriculum planning for 2<sup>nd</sup> semester
- Assessment of D.El.Ed.( Sent up and sessional test)
- Organize Seminar
- Project of EPC 3 and EPC 4
- Miscellaneous

**The Meeting was attended by –**

1. Dr. Babita Kumari, Associate Professor
2. Dr. Shanti Kumari, Associate Professor
3. Mr. Manoranjan Kumar, Assistant Professor and Coordinator, IQAC
4. Mr. Ranjan Rajak, Assistant Professor
5. Dr. Kalpana Kumari, Coordinator, Academic Committee

**Resolutions of the Meeting**

**The following resolutions were adopted in the meeting**

- The meeting started under the chairmanship of the principal in charge Dr.Babita kumari
- The proceedings and resolutions of the last meeting were read and confirmed.
- It was resolved that D.El.Ed. Sent Up exam should be held from June 15. The valedictory ceremony of M.Ed. 4<sup>th</sup>-semester B.Ed.4<sup>th</sup> semester and D.El.Ed.2<sup>nd</sup> year students should be done on June 30<sup>th</sup>
- The committee decided to Students were engaged in collaborative work. Students will do Panel Discussions, symposiums, Group projects, etc. The subject-wise seminar should also be conducted.
- It was resolved that the research committee should be given the task to prepare a format for the M.Ed.dissertation.
- It was resolved that the respective Course Coordinator should make the routine of M.Ed.& B.Ed. 2<sup>nd</sup> Semester. The routine of B.Ed.classes should be made in 3 sections.
- It was resolved that the committee planned the in-house curriculum based on course content and weightage of the subject of B.Ed. 2<sup>nd</sup> and M.Ed 2<sup>nd</sup> Semester.
- It was resolved that Incomplete information should not be redressed in the Grievance Cell. IT committee should be asked to add an Email ID in the google form.
- It was resolved that the newly admitted students of D.El.Ed, B.Ed. and M.Ed. should be taken through entrance exam. The question paper will be prepared by Ranjan Rajak. Keeping in view of the Institute of Professional Studies & Educational Research (DIPSER) Deoghar (Jh.) the questions will be given in Google Form.

*Babita*  
12.06.2021  
Principal  
Dev Sangha Institute of Professional  
Studies & Educational Research  
(DIPSER) Deoghar (Jh.)



**Dev Sangha Institute of Professional Studies & Educational Research (DIPSER)**  
**College of Education (For Women), Deoghar**

**Meeting of the Academic Committee**

**(24/05/2021)**

The meeting of the academic committee which was scheduled for 03/05/ 2021 was postponed due to medical reasons. That very meeting is rescheduled for 24/05/2021. This meeting is scheduled at 11:30 A.M on the Microsoft team platform.

**The agenda of the meeting is as follows:**

- Difficulties in taking online Classes
- Assessment of Syllabus completion
- The admission process of M.Ed. & D.El.Ed. for the session 2021-2023
- Internal assessment of B.Ed.4 the semester and M.Ed.4<sup>th</sup> semester
- Sent up the exam of D.El.Ed.2<sup>nd</sup> year
- Revision of Routine of all courses
- Student's point of view on the quality of teaching of few teachers
- Miscellaneous

**The Meeting was attended by –**

1. Prof. (Dr.) N K Sharma, Principal
2. Dr. Babita Kumari, Associate Professor
3. Dr. Shanti Kumari, Associate Professor
4. Mr. Manoranjan Kumar, Assistant Professor and Coordinator, IQAC
5. Mr. Ranjan Rajak , Assistant Professor
5. Dr. Kalpana Kumari, Coordinator, Academic Committee

*Babita*  
18.01.2022

**Principal**

**Dev Sangha Institute of Professional  
Studies & Educational Research,  
(DIPSER) Deoghar (Jh.)**

## Resolutions of the Meeting

The following resolutions were adopted in the Meetings:

- Many of the agenda of the previous meeting could not be resolved due to lockdown and several medical issues.
- **New faculty induction program.**
- It was resolved that this program has to be done online. Whose timetable will be prepared by Dr. Kalpana Kumari and the program will be approved by the Principal and will get it done in the second week of June.
- The committee decided commencement of the Online Micro teaching classes of, D.El.Ed. proposed to it will be started from June 15.
- It was resolved that online class is facing many problems such as some students are from rural areas, they are unable to join the class due to the weak network. There is a problem with doing the 45-minute class and an online class from 10 AM to 4 PM. Therefore, the time interval of a class should be reduced from 30 to 35 minutes and a break of 5 minutes should be given between each class. Use the lecture-based method in the teacher's class. Provide teaching material related to topics to the teacher's students.
- The committee has decided All three-course coordinators are asked to According to the response of the teacher, prepare the chart of the syllabus completion.
- The committee has decided internal exam will be taken online. In which the examination of M.Ed will be of 180 marks and B.Ed. the examination will be of 140 marks. According to the paper, teachers will make question papers. It is proposed that 30 marks will be written exam in a total of 50 marks of EPC 3 & 4 papers in B.Ed. Subject-related projects will have to be submitted for number 20. The internal exam will be taken online.
- The committee decided to D.El.Ed. Sent up exam will be started from the second week of June.
- It was decided to revise the routine keeping in mind the Grievances and application for the reduce the classes hour of B.Ed. 4 semester and D.EL. Ed 2nd year students. In both courses, the maximum topics of the syllabus are complete. Keeping this in mind, it was decided to run the classes from 10 A.M. to 1 P.M.

*Deekshita*  
18.07.2022  
Principal  
Dev Sangha Institute of Professional  
Studies & Educational Research,  
(DIPSER) Deoghar (Jh.)

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Principal  
Dev Sangha Institute of Professional  
Studies & Educational Research,  
(DIPSER) Deoghar (Jh.)

- The committee has decided to change the teachers whose classes students do not understand.
  - SKMU had given notice for the method paper examination in B.Ed. 4 semester but there is no clear information or instruction in it. Keeping this in mind, prepare a Google form and get information about students from their other subjects (subsidiary paper) and decide their second method based on the subject information.
  - The committee has decided that the previous years' University questions papers of M.Ed. and B.Ed. will be collected by the librarian.
  - Assessment should be done after the admission of students to all courses. Objective question papers should be prepared for assessment. The student's level will be known by this assessment and the teacher will use their methodology accordingly.
  - In the teaching-learning process, the use of ICT should be maximum and students should also be prepared for this.
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*Deekha*  
18.01.2022  
**Principal**  
Dev Sangha Institute of Professional  
Studies & Educational Research,  
(DIPSER) Deoghar (Jh.)

*[Signature]*  
**Principal**  
Dev Sangha Institute of Professional  
Studies & Educational Research,  
(DIPSER) Deoghar (Jh.)



## Dev Sangha Institute of Professional Studies & Educational Research (DIPSER), Deoghar

### Meeting of the Academic Committee

(06/04/2021)

A Meeting of the Academic Committee DIPSER was held on 05/04/2021 but due to inaugural function of B.Ed 1 st semester it will be held on 06/04/2021 at 2:30 p.m. at conference hall to discuss following agenda.

Agenda of the meeting is as follows:

- Plans for mid-course correction
- Commencement of Microteaching program for D.El.Ed.
- M.Ed. Internship program
- Data collection for Dissertation work
- In house curriculum planning B.Ed.1<sup>st</sup> semester( session2020-2022)
- Review of Lab activities
- Annual curriculum review
- Teaching Load of Teachers
- Status of Admissions for 20-22 in M.Ed. and B. Ed. (on going) and D. El. Ed. Course
- New infrastructure development regarding Academic
- Miscellaneous

The Meeting was attended by –

*Beeky*  
18.07.2022  
Principo.,  
Dev Sangha Institute of Professional  
Studies & Educational Research,  
(DIPSER) Deoghar (Jh.)

1. Prof. (Dr.) N K Sharma, Principal
2. Dr. Babita Kumari, Associate Professor
3. Dr. Shanti Kumari, Associate Professor
4. Mr. Manoranjan Kumar, Assistant Professor and Coordinator, IQAC
5. Mr. Ranjan Rajak , Assistant Professor
5. Dr. Kalpana Kumari, Coordinator, Academic Committee

### Resolutions of the Meeting

The following resolutions were adopted in the Meetings:

- It was resolved that plans of mid course correction should be done in the month of June.
- The committee decided commencement of Microteaching program for D .El.Ed. from 09/04/2021.

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- The committee decided internship program of M.Ed course scheduled from 06/04/2021.
- The committee decided to collect data for Dissertation work of M.Ed course scheduled from 08 /04/2021 to 30/04/2021.
- The committee planned the in house curriculum based on course content and weightage of subject of B.Ed 1<sup>st</sup> semester.
- It was resolved that review of lab activities should be done on last week of month.
- It was resolved that Coordinator's of there course M.Ed.,B.Ed. and D.El.Ed. should prepare blue print of teaching load of teachers.
- It was resolved that status of M.Ed. admission should be done total number of students are 45. B.Ed admission is going on and D.El.Ed (2020-2022) admission is completed.
- The committee decided to learning material should be uploaded on the website .
- It was resolved that induction programme of Newly join faculty should be organised on 30/04/2021.
- The committee decided to give the responsibility to preparation of academic calendar 2021-2022 to Coordinator's of three course followed by NCTE norms ,S.K.M.University calendar, and guidelines of Higher education department.

*Deekshu*  
18.07.2022  
Dev Sangha Institute of Professional  
Studies & Educational Research  
(DIPSER) Deoghar (Jh.)

Principal  
Dev Sangha Institute of Professional  
Studies & Educational Research  
(DIPSER) Deoghar (Jh.)



**Dev Sangha Institute of Professional Studies & Educational Research (DIPSER)  
College of Education (For Women), Deoghar**

**Meeting of the Academic Committee  
(05.03.2021)**

A Meeting of the Academic Committee DIPSER was held on 05 March 2021 at 2:30 p.m. at conference hall to discuss following agenda.

**Agenda of the meeting is as follows:**

- In-house curriculum planning
- D.El.Ed.1<sup>st</sup> term Examination
- Dissertation work allotted to doc to Dr. Karuna panjiyara and Mrs. Sindhulata Pandey
- Self study course-online/offline
- Advertisement for D.El.Ed. session: 2021-2023
- Classes for M.Ed. session: 2020-2021 inblended mode
- Microteaching/simulation for D.El.Ed.
- Quarterly IQAC meeting
- Publication of 'Dibali' wall magazine
- Monthly test of D.El.Ed.
- Learning material sto be uploaded on the website

**The Meeting was attended by –**

1. Prof.(Dr.)N. K. Sharma, Principal
2. Dr. Babita Kumari, Associate Professor
3. Dr. Shanti Kumari, Associate Professor
4. Mr. Manoranjan Kumar, Assistant Professor and Coordinator, IQAC
5. Mr. Ranjan Rajak, Assistant Professor
6. Dr. Kalpana Kumari, Coordinator, Academic Committee

**Resolutions of the Meeting**

The following resolutions were adopted in the Meetings:

- It was resolved that in house curriculum planning of all courses should be done on time.
- The committee decided to D.El.Ed. first term examination session: 2020 – 2022 from 15<sup>th</sup> February.
- The committee decided to give the responsibility to dissertation work allotted to Dr. Karuna panjiara and Mrs. Sindhulata Pandey, to Mr. Manoranjan Kumar, Mr. Ranjan Rajak and Dr. Karthik pal.
- It was decided to take up the issue to begin the these lf study course online or offline in the next meeting.
- It was resolved that classes for M.Ed. session: 2020-21 in offline mode as per the university notification.

- The committee decided to give the responsibility to prepare micro teaching schedule for D.El.Ed., to Dr. Shanti Kumari.
- It was resolved that the meeting of IQAC, which was schedule to be held on 15.03.2021 has been postponed due to third round of B.Ed. admission(2020-2022)
- The committee decided to publication of Diwali wall magazine must be published on 20.03.2021.
- The committee decided to monthly test of D.El.Ed. must be conduct on last week of month.
- The committee decided to learning material should be uploaded on the website from April 1<sup>st</sup> week.

*Kalpau*  
5/03/2021  
Coordinator  
Academic Committee  
Dev Sangha Institute of Professional  
Studies & Educational Research (DIPSER),  
Bompas Town, Deoghar

*Bahity*  
Principal 17.01.2022  
Dev Sangha Institute of Professional  
Studies & Educational Research,  
(DIPSER) Deoghar (Jh.)



**Dev Sangha Institute of Professional Studies  
& Educational Research (DIPSER), Deoghar**

Meeting of the Academic Committee

(04.02.2021)

A Meeting of the Academic Committee DIPSER was held on 04 February 2021 at 3:00 p.m. at conference hall to discuss following agenda.

**Agenda of the meeting is as follows:**

1. Changes in Annual plan (NSS)
2. Feedback analysis
3. Commencement of M.Ed. 1<sup>st</sup> year class
4. Workshop (development in the students)
5. Multilingual interaction
6. Mentoring (process of identification of students needs)
7. Advertisement for D.El.Ed. admission (session 2021-2023)

*Kapoor B*  
02/02/2021

Coordinator  
Academic Committee  
Dev Sangha Institute of Professional  
Studies & Educational Research (DIPSER)  
Bompas Town, Deoghar

*Beakity*  
17.07.2022

Principal  
Dev Sangha Institute of Professional  
Studies & Educational Research  
(DIPSER) Deoghar (Jh.)



## Dev Sangha Institute of Professional Studies & Educational Research (DIPSER), Deoghar

The Meeting was attended by –

1. Prof. (Dr.) N K Sharma, Principal
  2. Dr. Babita Kumari, Associate Professor
  3. Dr. Shanti Kumari, Associate Professor
  4. Mr. Manoranjan Kumar, Assistant Professor and Coordinator, IQAC
  5. Mr. Ranjan Rajak, Assistant Professor
- 
5. Dr. Kalpana Kumari, Coordinator, Academic Committee

### Resolutions of the Meeting

The following resolutions were adopted in the Meetings:

- It was resolved that the annual plan of NSS program must be as per University list of NSS program.
- The committee decided to prepare structured feedback format by using Google form for parent, teachers, employers and students.
- The committee decided to start M.Ed. session 2020- 2022 from 21st February.
- The committee decided to conduct workshop for students as per the requirement of curriculum of concerned program.
- The committee was informed that multilingual interaction in the class room is one of the essential modes of communication and it is continued so far.
- The committee decided to give the responsibility to prepare mentoring list for session 2020-2022 to Dr. Shanti Kumari.
- It was decided to take up the issue to begin the admission process of D.El.Ed and made for session 2021-2023 in the next meeting.

*Babita*  
17-01-2022  
Principal  
Dev Sangha Institute of Professional  
Studies & Educational Research,  
(DIPSER) Deoghar (Jh.)

*Kalpna*  
Coordinator  
Academic Committee  
Dev Sangha Institute of Professional  
Studies & Educational Research (DIPSER)  
Bompas Town, Deoghar



**Dev Sangha Institute of Professional Studies  
& Educational Research (DIPSER), Deoghar**

**Meeting of the Academic Committee  
(08.01.2021)**

A Meeting of the Academic Committee DIPSER was held on 08 January 2021 at 2:30 p.m. at conference hall to discuss following agenda.

Agenda of the meeting is as follows:

- Curriculum Transaction Planning (M.Ed., B.Ed.)
- Time Table (Online / Offline)
- Blue-print of teaching load of faculty
- Internal assessment for term end
- Form fill-up for B.Ed. 3rd Semester
- Discussion about E – Learning sources, LMS
- School Internship program for B.Ed 3rd semester and D.El.Ed 2nd year

The Meeting was attended by –

1. Prof. (Dr.) N K Sharma, Principal
2. Dr. Babita Kumari, Associate Professor
3. Dr. Shanti Kumari, Associate Professor
4. Mr. Manoranjan Kumar, Assistant Professor and Coordinator, IQAC
5. Mr. Ranjan Rajak, Assistant Professor
5. Dr. Kalpana Kumari, Coordinator, Academic Committee

Resolutions of the Meeting

The following resolutions were adopted in the Meetings:

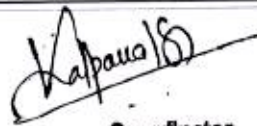
- It was resolved that curriculum transaction planning should be based on respective subjects in which faculty members specialise in it.

*Babita*  
17.01.2022  
**Principal**  
Dev Sangha Institute of Professional  
Studies & Educational Research,  
(DIPSER) Deoghar (Jh.)

- It was resolved that although, both online and offline Time- Table have been prepared. only online Time -Table followed by M.Ed 4<sup>th</sup> semester and B.Ed 4<sup>th</sup> semester and D.El.Ed 1<sup>st</sup> and 2<sup>nd</sup> year.
- It was resolved that a Blue-print of teaching load of faculty would be prepared.\*
- It was informed that for the internal assessment at term end all method teachers should prepare internal marks sheet for the subject.
- It was resolved that student-teacher of B.Ed 3<sup>rd</sup> semester should be instructed to fill up the examination form by their own and submit its hard copy to the college.
- It was resolved that E-Learning content faculty members will create relevant videos which are to be uploaded on institutional YouTube channel and the PPT on Slide Share.
- It was resolved that School internship program for B.Ed 3rd semester and D.El.Ed.2nd year should be conducted in online mode.

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17.01.2022

**Principal**  
Dev Sangha Institute of Professional  
Studies & Educational Research  
(DIPSER) Deoghar (Jh.)



**Coordinator**  
**Academic Committee**  
Dev Sangha Institute of Professional  
Studies & Educational Research (DIPSER)  
Deoghar (Jh.)



**Dev Sangha Institute of Professional Studies  
& Educational Research (DIPSER), Deoghar**

**Meeting of the Academic Committee  
(26.12.2020)**

A Meeting of the Academic Committee was held on 26<sup>th</sup> December 2020. This meeting was held in lieu of the Meeting due on 4<sup>th</sup> December 2020, which could not be held as per schedule due to some urgent institutional requirement. The due approval for the same has been taken from competent authority to this effect.

Agenda of the meeting is as follows:

1. Discussion on academic calendar
2. Class Routine for upcoming period of the session 2020-2021
3. Arrangement of remedial classes
4. Any other issues

The Meeting was attended by –

1. Prof. (Dr.) N K Sharma, Principal
2. Dr. Babita Kumari, Associate Professor
3. Dr. Shanti Kumari, Associate Professor
4. Mr. Manoranjan Kumar, Assistant Professor and Coordinator, IQAC
5. Dr. Kalpana Kumari, Coordinator, Academic Committee

**Resolutions of the Meeting**

The following resolutions were adopted in the Meetings:

1. It was resolved that the Academic Calendar would be adhered to strictly. Any directive conveyed by regulatory authorities like Govt. of India/ Govt. of Jharkhand, S.K.M. University, JAC etc. should be followed in letter and spirit by the college. In case of any deviation of any activity to the calendar, a prior written approval should be taken regarding the same.
2. It was resolved that class for all the three courses – D.El.Ed., B.Ed., and M.Ed. routine has been prepared for the forthcoming session commencing from January 2021.
3. It was informed that remedial classes for M.Ed., B.Ed. and D.El.Ed student teachers were proposed and a routine for the same was prepared.
4. It was resolved to make a proposal for MIS and LMS and send it to Management for due consideration.
5. The meeting ended with a vote of thanks to Respected Principal, Dipser, and all members.

*Babita*  
17-01-2022  
**Principal**  
Dev Sangha Institute of Professional  
Studies & Educational Research.  
(DIPSER) Deoghar (Jh.)

*Kalpana*  
**Coordinator**  
Academic Committee  
Dev Sangha Institute of Professional  
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Bommas Town, Deoghar